

Western Nevada College Bylaws

1.1 The purpose of the Administrative Faculty Senate shall be to represent all administrative faculty of Western Nevada College; to stimulate professional improvement and job-related training of administrative faculty; to serve as an advisor to the college president in matters relating to administrative faculty; to receive, consider, and make recommendations to the college president relating to administrative faculty; and to provide a means for dissemination of policies, procedures, and other information to the administrative faculty of Western Nevada Community College.

2.1 The Administrative Faculty Senate shall consist of the administrative faculty at Western Nevada College.

3.1 The officers of the Administrative Faculty Senate shall be a chairperson, a vice-chairperson/treasurer, and a secretary/recorder.

3.2 The term of office for each officer shall be one year starting July 1. Officers may serve more than one term.

3.3 Duties of Officers

3.3.1 Chairperson. The chairperson shall preside at all meetings of the senate; serve as a tie-breaker for all votes taken by the senate requiring a majority; serve as liaison between the senate and the college president and/or other college groups; represent the Administrative Faculty Senate on the College Council; and appoint senate members to committees. Such committee appointments shall be subject to ratification by the senate.

3.3.2 Vice-chairperson/treasurer. The vice-chairperson/ treasurer shall perform all of the duties of the senate chairperson in his/her absence; review monthly financial transactions affecting the senate's accounts; and report quarterly to the senate on revenues and expenses in the senate's accounts.

3.3.3 Secretary/*r*